



Interflour Group

Job Description



Job Description

JOB TITLE	
Finance Manager	
DEPARTMENT / UNIT	
Corporate Finance	
REPORTING TO	
Group Accounting Director	
Role	
<p>The purpose of this job is the manning of the day to day core functions of operational finance, in full suite across General Ledger, Accounts Payable and Accounts Receivable. Drive finance operational efficiencies, ensure compliance to local statutory requirements over AFS, GST, Government Statistics and participate in implementation, roll outs of broader corporate/ department's objectives and change initiatives.</p>	
MINIMUM REQUIREMENTS	
Education / Experience	<ul style="list-style-type: none"> • Bachelor's degree in Accounting/ Finance or any other related fields • Professional Accounting certification; ACCA, CPA • Experience in shared services background advantageous • 10-15 years of experience consisting of; 4-5 years in public accounting and 6-10 years of related MNC experience
Specific Skills (Knowledge, skills and abilities)	<p>Functional skills:</p> <ul style="list-style-type: none"> • Excellent proficiency in English (written and spoken) • Advanced user of Microsoft Office products • Strong knowledge of the various systems; SAP, BPC <p>Behavioural Competencies:</p> <ul style="list-style-type: none"> • Self-motivated & driven with a positive mind-set • Meticulous, well organised and a problem solver • Excellent interpersonal and communication skills, a team player • Ability to work under pressure as well as multi-task

AREAS OF RESPONSIBILITY (AOR)

Header

Definition

IN ORDER TO, what results

Financial Management

- Active participation in overall financial and management reporting process
- Month-end and quarter forecasting, annual budgeting: Supervise and review month end close profit & loss, explaining profit and loss variances for fluctuations in key financial indicators, tight monitoring and review of critical Balance Sheet accounts
- Ensure overall consistency and compliance to generally accepted accounting principles and process framework
- Uphold data integrity of financial, management and statutory reports
- Manage regulatory audits and ensure smooth and timely outcomes
- Maintain financial databases
- Ad-hoc assignments

Operation Management

- Assist and support in treasury management (preparation of cash-flow projections, monitoring cash balances for cash-pooling, gatekeeper for cash push)
- Resolve critical billing/ payment in event of disputes, ensure consistencies in payment terms are adhered
- Participate in vendor negotiation for procurement alignments, when required
- Ad-hoc assignments

